

COMMON EQUITY

E-BULLETIN

3RD APRIL 2020

CORONAVIRUS (COVID – 19)



Please be advised that CENSW staff are now working remotely from home. We are making every effort to ensure this does not impact on our service delivery to you. We are also doing our utmost to keep everyone informed about developments with the current COVID - 19 situation.

Letters by our CEO Nick Sabel have been distributed and placed on our website. We want to assure everyone that we will do what we are able to help minimise any hardship people may be undergoing during this time. You can find a **Question & Answer Factsheet** and updates from Nick [here](#). This includes information about rent arrangements, Centrelink and other

COVID - 19 related information.

We encourage everyone to stay home, undertake social isolation measures and stay informed.

Helpful websites include:

- [NSW Health website](#) & resources on [infection control for children](#) and [cleaning guidelines for accommodation facilities](#) 2996
- Australian Government [daily alert](#)

Multilingual Mental Health & Well-being Resources:

Headspace (developed for young people aged 12- 25)

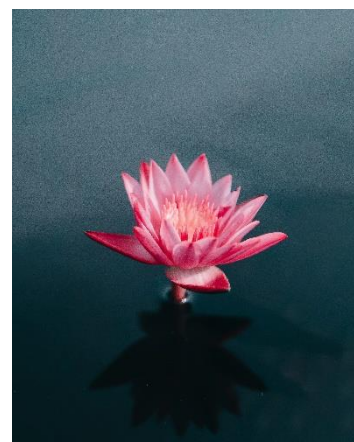
- [How to cope with stress](#) (English)
- [Headspace flyers in 21 languages](#) includes: Arabic, Burmese, Chinese, English, Spanish and more.

Lifeline

- [Mental health and well-being during the coronavirus outbreak](#) in English
- [Tips on how to manage working from home](#) in English
- [National Coronavirus Helpline](#) 1800 020 080 includes: Chinese, Farsi, Spanish, Vietnamese and more.

SBS

- [Videos in your language](#) includes: Arabic, Burmese, English, Hindi, Karen, Vietnamese and more.



Don't forget the **Telephone Interpreter Service (TIS)**

A free interpreting service for people who do not speak English is available at 13 11 14.

To access this service:

- 1) Call TIS on 131 450 and ask to talk to the service you'd like to contact, in the language required.
- 2) TIS will call 13 11 14 on behalf of the caller.

CCA EXTENSIONS - DEADLINE: 30TH APR 2020

Common Equity NSW Ltd and Co-Operative Agreements

All Co-ops are kindly requested to please return the signed CCA Letter of Extension as soon as possible to: nick@commonequity.com.au

OR via post:

Nick Sabel

CEO

CENSW

PO Box Q1323

Sydney NSW 2000



CENSW NEW POLICIES

CENSW is in the process of reviewing and updating its policies.

We have just updated the old C 1.14 Complaints and Appeals Policy and Procedure and have replaced it with two separate policies:

- C 1.14 Complaints Policy 2020 &
- C 1.25 Appeals Policy 2020

These can be found on our website - [click here](#).

We have also developed an Appeals Form, a Complaints Form and a Feedback Factsheet - [click here](#).

If you have any questions or would like copies of these please contact Poppy poppy@commonequity.com.au

NEW BULLETIN FORMAT

This is our new bulletin format, and we hope you like it. If you have any feedback please get in touch nicole@commonequity.com.au

This bulletin is meant for all members, so please feel free to share it with others.

This email is also printable.

STAFF UPDATES

Prema Menon - Executive Assistant to CEO & Office Manager

CENSW would like to welcome Prema Menon to the fold. Prema is filling in while Dianne Sakr is on maternity leave. She is a TV and media professional who moved here from Singapore 2 and a half years ago. Prema has produced and directed films that focused on social issues. Working on those projects made her realise that she wanted to find a more meaningful day job. She also brings a wealth of office and project management skills to the role. Prema is very excited about her transition into the not for profit sector. We are sure you will make Prema feel welcome.

Dianne Sakr

It is with great pleasure that we would like to congratulate Dianne Sakr and her husband on the birth of her beautiful baby boy who was born in March.

COMMON EQUITY CONTACT DETAILS

Team	Email Address
Co-op Development Team	cdt@commonequity.com.au
Maintenance Team	maintenance@commonequity.com.au
Finance	finance@commonequity.com.au

Staff	Role	Contact
Nick Sabel	CEO	02 9356 9200
Stephen Wardrop	Property Manager	02 9356 9220
Joanna Wong	Finance Manager	02 9356 9221
Prema Menon	EA to CEO	02 9356 9212
Poppy Whiting	Senior Projects Manager	02 9356 9224
Mirjana Kreiselmaier	Co-op Development Manager	02 9356 9210
Corine Addison	Operations Manager	02 9356 9288

Maintenance Out of Hours Emergency **0432 664 486**

We acknowledge the traditional Aboriginal owners of the country throughout Australia and pay our respects to them, their culture and their Elders past, present and future.

Photo credits:

Hand sanitizer: Photo by Kelly Sikkema on Unsplash

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